



# THE KENYA ENGINEERING TECHNOLOGY REGISTRATION BOARD (KETRB)

**The following list of activities will attract CPD points as indicated during 2021 calendar year**

S. NO	ACTIVITY	MINIMUM CPD POINTS	MAXIMUM CPD POINTS	EVIDENCE
<b>CATEGORY 1. DEVELOPMENTAL ACTIVITIES</b>				
1.	Attendance of Conference/Seminars/Symposium	1 pts per half-day event	2 pts per full day event	Signed attendance sheet & Certificate awarded
2.	Attendance of Workshops	2 per half day	4 per day	Signed attendance sheet & Output
3.	Membership of Small group discussions	0.5 per half day	1 per day	Signed attendance sheet
4.	Information sessions	0.5 per half day	1 per day	Signed attendance sheet
<b>CATEGORY 2. WORK BASED ACTIVITIES</b>				
5.	Day-to-day engineering responsibilities	1 per month	Max. of 11 points per year	Work documents & specific duties
6.	Mentoring of candidate Engineering Technicians and Technologists	1 per Intern per year	Max. of 10 Interns per year	Progress report of interns
<b>CATEGORY 3. INDIVIDUAL ACTIVITIES RESULTING IN PERSONAL DEVELOPMENT</b>				
7.	Part-time lecturing to undergraduate and postgraduate students	2pts/unit/per year (i.e., KETRB approved courses)	Max. of 6pts	Appointment Letters & approved timetable
8.	Attainment of an approved higher academic qualifications	7 per qualification		Letter of completion
9.	Approved Postgraduate Degree	10 per year		Letter of completion
10.	Evaluation of Eng. Tech. educational programs	2 pts per program	Max. of 4 programs	Evaluation report(s)
11.	Publication of research article or papers in a peer reviewed journal	2 pts per publication	Max. of 4 publication attracts points	Copy of published article(s)
12.	Publication of book(s)	6 pts per published book	Max. of 2 books	Copy of book(s)
13.	Publication of technical articles	2 pts per published article	Max. of 4 articles	Copy of published article(s)
14.	Presentation of papers at Conferences	2 pts per paper	Max of 4 conferences	Approved paper & Recommendation from organizers
15.	Evaluation of applications for registration with Board & recognized Society(IET)	1 pts per 100 applications	Max. of 10 pts for 1000 applications	Notice for meeting & signed attendance sheet
16.	Member of standing Committees representing Board and recognized Societies. Committees of Statutory, Professional, Institutional, Technical or non-technical bodies	2pt per Committee	Max. of 4 Committees in a year	Letter of appointment and/or gazette notice
17.	Innovation or Patenting	5pts per innovation or patent	Max. of 2	Brief description of innovation or Certificate of patent(s)
18.	Award(s) of recognition for outstanding performance	4 pts per an award	Max. of 2 awards	Invitation for award ceremony/certificate of award
19.	Developing policies, guidelines, protocols, machine operation manuals or materials relevant to the profession	2pts per document	Max. of 5 documents	KETRB approved documents
20.	Business Enterprise or Firm(s) in engineering technology	Max. of 4pts in a year		Registration Certificate & project undertaken/No. of employees
<b>NB: All registered engineering technology professionals are required to attain the minimum 20 Point aggregate annually</b>				

**REGISTRAR/CEO**